

John A. Farquharson Library Online
Info sheet #1

http://www.austheos.org.au
<resources>
<library catalogue>

Important Information

The online library catalogue is a shared catalogue between the various Theosophical Society Libraries in Australia. When searching for an item you will need to click on it once you find it to see if it is held in the Melbourne Library and to see the call no. details needed to locate it on the shelf. Please note that loans are still done manually at present so when an item shows its status as "available" that may not actually be the case. If you are making a special trip in for a specific book it may be a good idea to call the library ahead of time to make sure that the book is available.

1. To search for a specific book, stay in <basic search> which is a keyword search.

For instance, if looking for *The secret gateway* by Edward Abdill, you could either type in the whole title, or you could just enter a few key words. Entering the most unusual words is a quick and effective way to search, eg., <gateway abdill> click on the title in the results to then see where the book is held and its call number

2. To search for all works **by** an author

Click on the arrow to the right of <basic search> to see the drop down search list, select <author> search and enter <Wilber Ken> . This will show how many books are on the catalogue written by this author. Click on the results to see the titles of the books

3. To search for all works **by** and **about** an author (including any contribution, such as an essay or foreword), stay in <basic search> and enter their full name, e.g., <Ken Wilber>

4. To search for books on a particular subject select <subject> from the drop down list and enter the subject. This can be a useful search. For example if you are looking for books on Astrology and enter that into the search bar it will show you how many books there are with that subject heading. You can also see listed any other subdivisions of that subject such as Astrology and Architecture, Astrology and Health, Astrology - History etc.

Please note also that while the majority of our library holdings are listed on the online catalogue there are some items still only on the card catalogue. If you are looking for something and can't find it on the online catalogue come in and look in the card catalogue, call the Library on 9654 6380 or email us at jafl@iinet.net.au